

# **Nissequogue Tennis Handbook**

*(last updated 2018)*

## **Overall Member Conduct**

- USTA Rules shall govern play at all times, except as modified by this Handbook. All decisions about court usage are made by the Tennis Professional.
- Please be courteous to other members and their guests. Members are encouraged to invite others to join in play. If the member doesn't join, please use your good judgment in relinquishing courts when others are waiting to play.
- Members and their guests should conduct themselves in a manner that contributes to everyone's enjoyment of the facility. For example, please refrain from yelling across the courts, inappropriate language, temper tantrums, or cutting across courts during play.

## **Governance**

- The overall operations of the Tennis Program are governed by the Club General Manager, under the oversight of the Tennis Committee. If you are interested in service on the Tennis Committee, please contact the Club General Manager, Barry Chandler.

## **Governance** (cont'd)

- The Tennis Professional reports to the Club General Manager and is responsible for the day-to-day operations of the Tennis Program.
- The Tennis Staff support the Tennis Professional.
- Routine requests from members concerning their individual usage of the Facility should be directed to the Tennis Professional or Tennis Staff. Observations, recommendations or complaints about the Facility, the Tennis Staff or the Tennis Professional should be directed to the Club General Manager, Barry Chandler.

## **Availability and Use of Courts**

- The 2018 “Tennis Season” at the Club begins on April 28, 2018 and ends on Saturday, October 27<sup>th</sup>. Courts are generally available for play Tuesday through Sunday beginning at 8:00 a.m., and ending at dusk.
- Court use is restricted to Club members, their guests, the Tennis Professional and his guests. See “**Guests**” for additional information.
- Courts are generally available without reservations, although reservations for court time are accepted and encouraged. There are certain times when the courts are restricted for use for certain events (e.g., Ladies Days, Men’s Days, tournaments, camps, clinics, lessons, etc.). Please refer to your **2018 Tennis Calendar** for details, and contact the Tennis Professional or

### **Availability and Use of Courts** (cont'd)

staff with questions.

- The Tennis Professional and staff are responsible to maintain a daily log of court usage by members and guests. Please register with them when you arrive.
- Any questions or disputes over the use of the courts shall be resolved by the Tennis Professional.

### **Parking**

- Tennis parking is available for members and their guests in a parking lot behind the tennis courts. Alternate parking is available in the circular driveway and the Club's general parking lot adjoining the driving range.

### **Eating, Drinking, Smoking**

- Light eating and drinking is permitted at the patio table under the awning or at the patio tables near the Tennis Pro Shop.
- Smoking is not permitted in the tennis facility area. Smoking is only permitted in your car in the parking lot.

## Electronic Devices

- Use of electronic devices is generally discouraged throughout the Club. However, discrete, silent use of electronic devices (e.g. emails, texts) is permitted in the parking lot and under the awning between the courts, as long as other members do not object. Please be courteous.
- Phone calls are generally discouraged, and are prohibited while anyone is playing. Brief phone calls to the Tennis Professional and staff from under the awning between the courts are permitted.

## Tournaments

- Registration in any of the Club's tournaments or events obligates the player to arrive to their matches on time. If you have to cancel or reschedule, please notify the Tennis Professional, Tennis Staff, or tournament chairperson, at least 24 hours in advance.

## Charges and Fees

- **Court Time:** Members are not charged for their general usage of the Facility (e.g. court time).
- **Tennis Pro Shop:** The Pro Shop is available for the purchase of equipment, repairs, supplies, apparel, gift certificates, etc. The Tennis Professional is responsible for the operation of

## **Charges and Fees** (cont'd)

the Pro Shop. All Pro Shop transactions are conducted with the Tennis Professional (as an independent contractor of the Club). Proceeds from all Pro Shop sales go to the Tennis Professional. The Club processes Pro Shop transactions with its billing system, but does not retain any proceeds from Pro Shop transactions.

- **Activities Fee:** All members participating in tennis activities are charged an “Activities Fee” which contributes towards participation in tournaments, prizes, socials, and certain other general events and expenditures for the exclusive benefit of the Tennis Community. For 2017, the Activities Fee is \$165.
- **Lessons:**
  - Members: \$45 per half hour, \$80 per hour
  - Non-Members: \$55 per half hour, \$95 per hour.

## **Events**

- The Club hosts several events during the season. Certain events (noted with an asterisk on the calendar) are chargeable to members. Please see 2017 Tennis Calendar for listing of planned events.
- Unless otherwise specified, participation in scheduled events is limited to those age 16 and older.

## Attire

- Members should use good judgment in their attire and are responsible for the attire of their guests.
- Proper tennis attire generally includes:
  - Tennis shoes (flat soles, appropriate for Har-Tru courts). See example below.



- All other shoes (e.g., basketball shoes, jogging shoes, running, training shoes, etc.) are not permitted, as they damage the courts.
  - Tennis skirts or tennis shorts
- Golf attire is discouraged.
- The following attire is not appropriate: aerobic or gym clothing, swim suits, cut-offs, denim of any kind, jerseys, T-shirts and tank tops.
- Please be mindful that tennis attire is not appropriate for certain areas of the Club outside of the tennis facility (e.g. golf facilities, golf course, practice areas, etc.)
- Spectators should follow the dress code of the Club.

## Men's Days and Ladies Days

- Men's Days are Sundays from 9:00 a.m. to 11:00 a.m.
- Ladies Days are Wednesdays from 10:00 a.m. to 12:00 noon.
- Participation in Men's Days and Ladies Days are limited to Members and their same-gender guests.
- Please respect the gender of the participants and spectators during these times.

## Guests

- In order to promote tennis membership, members are encouraged to invite guests to enjoy the facilities with them. Individual guests are limited to six visits per season (not including their participation in tournaments). Members are **not** charged for their guest's first visit. Guest fees for subsequent visits are \$15 per guest, per visit. Guest fees are charged to the Member's Club Account. Guests must be registered at the Tennis Shop during each visit, prior to play.
- Guests are expected to conduct themselves in the same manner as members (including attire, smoking, electronic devices, manners, etc.). Members are responsible for the conduct of their guests, and should encourage their guests to visit the Tennis Section of the Club's website for general information and conduct details.

## **Communications**

- Members will be alerted to official communications about tennis-related activities by (email, phone call or text message from the Club,) the Tennis Professional, or Staff. Additionally, please check the Tennis section of the Club website for important information.
- The Tennis Professional is responsible for informing members of all changes in schedules, including for inclement weather.

## **Ball Machine**

- Nissequogue Tennis maintains a ball machine which is available for use by members. Members must not set up, operate or service the ball machine, without the supervision of the Tennis Professional or Tennis Staff. All arrangements for the use of the ball machine must be made through the Tennis Professional, or the Tennis staff, in advance.

## **Tennis Pro Shop**

- The Pro Shop is available for the purchase of equipment, repairs, supplies, apparel, gift certificates, stringing, etc. The Tennis Professional is responsible for the operation of the Pro Shop. All Pro Shop transactions are conducted with the Tennis Professional (as an independent contractor of the Club).



## **Tennis Pro Shop** (cont'd)

- Phone Number: 631-584-7370
- Hours of Operation – see the Tennis Professional schedule under “**Tennis Professional and Staff**”.

## **Tennis Professional and Staff**

- The Tennis Professional is responsible for the overall quality of the experience of the tennis program, including among other things, the general operation of the tennis facilities, supervision of play, enforcing Club rules, organizing and conducting tournaments, clinics, general instruction, lessons and other events.
- The Tennis Professional should be present according to the following schedule:
  - April 28 to September 9
    - Tuesday thru Thursday  
8:00 am to 5:00 pm
    - Friday:  
8:00 am to 7:30 pm
    - Saturday & Sunday:  
8:00 am to 3:00
  - September 10 to October 28
    - Saturday & Sunday  
8:00 am to 3:00 pm
- The entire tennis area is closed and off limits to members and guests on Mondays, other than scheduled holidays.

### **Tennis Professional and Staff** (cont'd)

- The Tennis Staff are generally expected to be present, as needed, on a similar schedule as the Tennis Professional.
- The Tennis Professional and Tennis Staff are available to play with members at their request. Advance notice is encouraged.

### **Family “Twilight” Tennis**

- Families are welcome to play tennis in flexible formats on Friday evenings from 5:30 p.m. to 7:00 p.m. beginning on May 26, 2017 and ending on August 25, 2017.

### **Tennis Outings**

- The Tennis facility is available for outings on certain dates, using a variety of formats and hospitality options. Please contact the General Manager, Barry Chandler, to schedule your special personal or corporate event.

### **Children’s Summer Tennis Camp**

- Summer Tennis Camp is available for those age 17 and under. Please check with the Tennis Pro Shop for dates and details.
- Camps will focus on conditioning and fundamentals in fun formats.

## **Open Clinics**

- Open to members and guests of all skill levels, tennis clinics will be hosted on dates to be announced from 10:00 a.m. to 11:30 a.m., with Tennis Professional. 11:30 begins open play. Clinics cost \$25 for members and \$40 for guests.